

Council Members

District 1: Terry Graham
District 2: Charlene McGriff
District 3: Billy Mosteller, Secretary
District 4: Jose Luis
District 5: Steve Harper, Chair
District 6: Allen Blackmon
District 7: Brian Carnes, Vice-Chair

**County Administrator**

Dennis E. Marstall

County Attorney

Ginny L. Merck-Dupont

Clerk to Council

Sherrie Simpson

March 13, 2024**4:00 PM****101 North Main Street
Lancaster, SC 29720**

**LANCASTER COUNTY COUNCIL
COMMITTEE OF THE WHOLE
County Council Chambers, County Administration
Building, 101 North Main Street, Lancaster, SC 29720**

MINUTES

Council Members Present: Allen Blackmon, Brian Carnes, Steve Harper, Billy Mosteller, Charlene McGriff, Terry Graham, and Jose Luis (via conference call and Teams).

Staff Members/Others present: Dennis Marstall, County Administrator; Ginny Merck-Dupont, County Attorney; Sherrie Simpson, Clerk to Council; Stephany Snowden, Deputy County Administrator; Allison Hardin, Development Services Director; Sabrena Harris, Chief Financial Officer; Jamie Privuznak, Budget Director; Jeff Catoe, Public Works Director; Karla Deese, Coroner; Darren Player, Fire Service/Emergency Management Director; Debbie Hardin, Human Resources Generalist; the press; various elected officials; various Department Heads; various employees; and citizens.

A quorum of Lancaster County Council was present for the meeting. The following press were notified of the meeting by e-mail in accordance with the Freedom of Information Act: *The Lancaster News*, *Kershaw News Era*, *The Rock Hill Herald*, Cable News 2, Channel 9 and the local government channel. The agenda was posted in the lobby of the County Administration Building and also on the County website the required length of time. The power point presentation utilized during the meeting is attached to the written minutes in the Clerk to Council's office.

Call to Order - Chairman Steve Harper

Chairman Steve Harper called the Committee of the Whole meeting to order at approximately 4:00pm.

Welcome and Recognition - Chairman Steve Harper

Chairman Steve Harper welcomed everyone to the meeting.

Pledge of Allegiance and Invocation - Council Member Terry Graham

Terry Graham led the Pledge of Allegiance to the American Flag and delivered the Invocation.

Approval of Agenda

Brian Carnes moved to approve the agenda. Seconded by Allen Blackmon. A roll call vote was taken. The

motion Passed by a vote of 7-0. Ayes: Blackmon, Carnes, Harper, Mosteller, McGriff, Graham, Luis.

Citizens Comments

The following citizens signed up for and spoke during Citizen Comments: None.

The following citizens submitted electronic, written comments for Citizen Comments, of which each Council member received a physical copy and which were acknowledged during Citizens Comments by Sherrie Simpson, Clerk to Council:

1. Margaret Zeuner, Indian Land, SC, wrote in regarding Ordinance 2024-1893 and a copy of her comment is attached as Schedule A to the written minutes in the Clerk to Council's office;
2. Robert Zevon, Indian Land, SC, wrote in regarding Ordinance 2024-1893 and a copy of his comment is attached as Schedule B to the written minutes in the Clerk to Council's office;
3. Lorraine O'Sullivan, Indian Land, SC, wrote in regarding Ordinance 2024-1893 and a copy of her comment is attached as Schedule C to the written minutes in the Clerk to Council's office; and
4. Jim Balik, Lancaster, SC, wrote in regarding Ordinance 2024-1893 and a copy of his comment is attached as Schedule D to the written minutes in the Clerk to Council's office.

Special Presentations

Dennis Marstall and Jeff Catoe recognized several Public Works department staff members for their work efforts during a severe rain event that took place in January 2024. Mr. Catoe commended the staff members for their hard work and dedication to the residents of Lancaster County.

Karla Deese highlighted a search and recovery effort in Lancaster County that took place beginning February 5, 2024, and ending February 24, 2024. Ms. Deese reviewed the timeline of events, the resources that were utilized over the span of nineteen (19) days and recognized the different County departments and staff members who dedicated their time to the search effort. Ms. Deese highlighted the support that was received from the community and thanked the businesses and individuals who provided monetary donations and donated meals for the County's first responders. Darren Player recognized the emergency responders who assisted in the search and recovery effort and thanked them for their dedication.

Discussion and Action Items

Final Review of Comprehensive Plan 2040 And Discussion of Concurrency - Allison Hardin

Allison Hardin provided an overview of the draft Lancaster 2040 Comprehensive Plan via the County power point presentation. She reviewed the recommended changes to the original draft Plan, as recommended from the public input meetings around the County, from online public comments, by staff, and by the Planning Commission. Council also received a handout entitled a "Summary of Substantive Changes.." and that handout is attached as Schedule E to the written minutes in the Clerk to Council's office. Council also received a draft copy of the Comprehensive Plan and that draft copy is attached as Schedule F to the written minutes in the Clerk to Council's office.

Allison Hardin reviewed the recommended amendments from the Planning Commission. She also led a discussion of concurrency. Council and staff discussed road infrastructure, the need for a process that allows for input from the school district regarding growth, the need for planning for infrastructure in the budget process, further discussion on the need for increased communication with the school district, and the appropriate way to manage growth. Allison Hardin explained that the next steps for the Comprehensive Plan would be for Council to hold a Public Hearing and consider adoption of the Plan.

Review of the 1st Module of the Unified Development Ordinance - Allison Hardin

Allison Hardin provided an overview of the 1st module of the re-write of the Unified Development Ordinance (UDO) via the County power point presentation.

Discussion of Additional Conditions for Nonmetallic Mineral Product Manufacturing - Allison Hardin

Allison Hardin led a discussion on whether Council wanted to add additional conditions for nonmetallic mineral product manufacturing via the County power point presentation. She reviewed the current conditions listed in the Unified Development Ordinance (UDO). She provided Council with a fifteen page handout regarding the current conditions on nonmetallic mineral product manufacturing for Lancaster County, Chester County, Horry County, Kershaw County, and York County. That fifteen page handout is attached as Schedule G to the written minutes in the Clerk to Council's office. Council and staff discussed whether a permit was required by the Department of Health and Environmental Control (DHEC) for asphalt plants and whether they have specifications for odor and fumes. Council requested that staff research air born pollutants in relation to asphalt plants. They also asked if the County could require consultants to prepare studies on plants and/or their processes.

Discussion on Updating Council Procedures - Ginny Merck-Dupont

Ginny Merck-Dupont provided an update on the County's rules of procedure via the County power point presentation. She provided a quick overview of the current rules of procedure and the history of the rules of procedure for the County. Council and staff discussed possible additions to the rules of procedure and Council requested that there should not be a time limit for discussion by a Council member. Ms. Merck-Dupont explained that Council would need to rescind their current rules of procedure via ordinance and then, on 3rd reading of that ordinance to rescind, Council could adopt new rules via Resolution so there would be no lapse in implementation.

Discussion on Updating Personnel Policies - Lisa Parker/Ginny Merck-Dupont

Ginny Merck-Dupont provided an update on the County's personnel policies via the County power point presentation. She provided a quick overview of the history of the County's policies. Debbie Hardin, Human Resources Generalist, reviewed the proposed updates to the personnel policies via the County power point presentation. Ms. Merck-Dupont explained that Council would need to rescind their current rules of procedure via ordinance and then, on 3rd reading of that ordinance to rescind, Council could adopt new rules via Resolution so there would be no lapse in implementation.

Review of Process for Non-Profit Organizations to Apply for American Rescue Plan Act (ARPA) Funding - Stephany Snowden

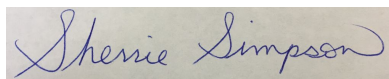
Stephany Snowden provided a review of the application process for American Rescue Plan Act (ARPA) funding for non-profit organizations via the County power point presentation. Council and staff discussed that the County should not fund budget short falls for non-profit organizations. Charlene McGriff suggested that the County should provide funding for non-profits every year as part of the budget process and she stated that the ARPA grant process for non-profits should have strict guidelines. Lastly, Council and staff discussed giving priority funding to non-profits that operate in Lancaster County or only in Lancaster County.

Adjournment

Brian Carnes moved to adjourn the Committee of the Whole meeting. Seconded by Billy Mosteller. A roll call vote was taken. The motion to adjourn passed by unanimous vote. Ayes: Blackmon, Carnes, Harper, Mosteller, McGriff, Graham, Luis.

There being no further business, the Committee of the Whole meeting adjourned at approximately 6:02 p.m.

Respectfully Submitted:

A handwritten signature in blue ink that reads "Sherrie Simpson". The signature is written in a cursive style with a large, looped 'S' at the beginning.

Sherrie Simpson
Clerk to Council

Approved by Council on April 8, 2024

A handwritten signature in black ink that reads "Billy Mosteller". The signature is written in a cursive style with a large, looped 'B' at the beginning. The signature is positioned above a horizontal line.

Billy Mosteller, Secretary