Council Members
District 1: Terry Graham
District 2: Charlene McGriff
District 3: Billy Mosteller, Secretary
District 4: Jose Luis
District 5: Steve Harper, Chair
District 6: Allen Blackmon
District 7: Brian Carnes, Vice-Chair

County Administrator
Dennis E. Marstall

County Attorney
Ginny L. Merck-Dupont

Clerk to Council
Sherrie Simpson

July 19, 2023 | **4:00 PM** | **101 North Main Street Lancaster, SC 29720**

LANCASTER COUNTY COUNCIL
County Council Chambers, County Administration Building, 101 North Main Street, Lancaster, SC 29720

SPECIAL MEETING MINUTES

Council Members Present: Allen Blackmon, Brian Carnes, Terry Graham, Steve Harper, Jose Luis *(via Teams)*, and Billy Mosteller *(via Teams)*.

Absent: Charlene McGriff

Staff Members/Others present: Dennis Marstall, County Administrator; Ginny Merck-Dupont, County Attorney; Sherrie Simpson, Clerk to Council; Jeff Catoe, Public Services Division Director; Brandon Elliott, Fleet Operations Director; Tim Greene, Project Manager; Andrew Pack, Woolpert; the press; various employees and citizens.

A quorum of Lancaster County Council was present for the meeting. The following press were notified of the meeting by e-mail in accordance with the Freedom of Information Act: *The Lancaster News, Kershaw News Era, The Rock Hill Herald,* Cable News 2, Channel 9 and the local government channel. The agenda was posted in the lobby of the County Administration Building and also on the County website the required length of time. The power point presentation utilized during the meeting is attached to the written minutes in the Clerk to Council's office.

Call to Order - Chairman Steve Harper

Chairman Steve Harper explained the meeting would begin when Councilmember Allen Blackmon arrived. The parliamentary rules state that there must be a quorum present to hold the meeting.

Chairman Steve Harper called the Committee of the Whole Special Meeting to order at approximately 4:13 p.m.

Welcome and Recognition - Chairman Steve Harper

Chairman Steve Harper welcomed everyone to the meeting.

Pledge of Allegiance and Invocation - Council Member Brian Carnes

Brian Carnes led the Pledge of Allegiance to the American Flag and delivered the Invocation.

Approval of the Agenda

Brian Carnes moved to approve the agenda. Seconded by Terry Graham. A roll call vote was taken to approve the agenda. The motion Passed 6-0-1. Ayes: Blackmon, Carnes, Graham, Harper, Luis, Mosteller; Nayes: None; Absent: McGriff

Citizens Comments

The following citizens signed up for Citizens Comments:

1. Thomas Hagins, Heath Springs, SC - spoke in regards to the private road, Timber Lane. He stated his daughter has land on this road and was ready to take action to get the road repaired.
2. Katey Powell - Did not come forward to speak when called as she thought this was a sign-in sheet.

The following citizens submitted electronic, written comments for Citizens Comments: None.

Discussion and Action Items

Regional Park Phasing Costs - Presentation by Woolpert

Dennis Marstall stated that Council would be receiving information regarding cost assessments that go into the phasing, along with details for each phase of this project. He explained that staff needed final input from Council on the amenities, schedule and potential funding on the phases of the project.

Andrew Pack, with Woolpert, provided an update on phasing of the park project and projectd costs via a power point presentation and that presentation is attached as Schedule A to the written minutes in the Clerk to Council's office.

The following items were discussed: the cost of multi-use fields; turf versus natural grass; the maintenance of fields; the size of restrooms and concessions; and the revenues that could be generated from the use of the fields. Mr. Pack stated the numbers had not been finalized. He stated maintenance plus salaries per year would be estimated at approximately $700,000 for the first year; and after the first year it would be estimated at approximately $535,000 for ongoing operational costs. There was continued discussion regarding next year's revenues and budget, phasing the project, and costs of funding using hospitality funds or bonding the project. Mr. Marstall stated there would be a scheduled presentation on a final bond package at the August 14th meeting for Council's final decision.

Proposal for a New Fleet Operations Building - Presented by Tim Greene, Project Manager

Dennis Marstall stated the fleet operations facility was previously discussed in 2019 and staff would like to bring this discussion back to Council for consideration.

Tim Greene, Project Manager, provided an update on a potential new fleet operations facility via a powerpoint presentation and that presentation is attached as Schedule B to the written minutes in the Clerk to Council's office.

There was discussion regarding rock at the building site and that grading would be needed. They discussed debt millage for funding this project. There was also discussion that the County has too many projects currently being built to consider another one for this budget year. Brian Carnes stated this facility was antiquated four years ago and was even worse now. Chairman Harper stated this facility was the worst facility in the county. Terry Graham asked what the debt millage would be for this facility. Jeff Catoe and Brandon Elliott spoke regarding the need for the replacement of this facility. Dennis Marstall stated they would look at bringing back more information in two months and bring back a proposal for Council to consider, regarding using debt millage.

Discussion of Ordinance 2023-1846 regarding Establishing a Policy and Procedure for Naming Rights

Ordinance Title: An Ordinance Establishing A Policy And Procedure For Naming County-Owned Properties Or Structures.

Dennis Marstall stated that some changes have been discussed at previous meetings and based on feedback, changes were made. He reviewed the items that have been changed as previously discussed. There being no further comment from Council, Mr. Marstall stated this item will be brought forward for first reading at the August 14th meeting for approval.

Discussion regarding Meeting Structures and financial policies for Boards and Commissions - Dennis Marstall

Dennis Marstall discussed that it has been brought to the County's attention that some of our boards and commissions are unclear about how they should operate. He also informed Council that the County has three (3) boards that receive a limited amount of County funding. He stated that the County Code of Ordinances stated that all boards and commissions should follow the same rules and procedures as County Council and Roberts Rules of Order and that they could vote and should vote if there were recommendations or submissions to Council. Mr. Marstall and Ginny Merck-Dupont informed Council that the Code was changed in August of 2020 due to the needs of COVID. Ms. Merck-Dupont stated some rules were dropped and there was nothing about the Committee of the Whole or the establishment of committees.

Allen Blackmon requested training materials for the Board of Zoning Appeals be provided to County Council. Sherrie Simpson explained that the training provided to the Planning Commission and the Board of Zoning Appeals was provided by the South Carolina Association of Counties (SCAC) and that she would provide Council with the link for the SCAC orientation training. She also noted that, moving forward, she would copy Council on the appointment letters for the Planning Commission and Board of Zoning Appeals members.

Dennis Marstall then stated that the County has three boards that receive some amount of county funding without financial regulations. He stated the number two group received annual training in Columbia and has asked to use some funding for area nonprofits. He noted that Council has never weighed in on this spending. He stated Council may want to set more parameters for the boards and commissions. He continued that board number six would use their funds for miscellaneous things that would help further their mission so Council would need to decide whether they would like open-ended requests for funding for boards and commissions that we could enforce. He stated board number seven used their county funding for museum purchases and historical markers, which were within the County realm. He stated that he wanted Council to be made aware regarding the other open-ended purchases. He would like a policy established to bring those before Council for approval prior to the purchase being made.

Discussion Around Potentially Amending the Intergovernmental Fire Rescue Service Contract with the Town of Kershaw Fire Contract - Dennis Marstall

Dennis Marstall stated the Town of Kershaw has requested that County Council amend the Intergovernmental Fire Rescue Service Contract that was previously approved in June. Allen Blackmon moved to amend the contract and add the salary pay for the Kershaw firefighter in addition to the salary pay for the Lieutenant. Seconded by Brian Carnes. Billy Mosteller stated the budget has already been approved and he does not approve doing this until next year. There was discussion regarding the County paying for three (3) City firefighters. Mr. Mosteller stated that the City runs extrication calls county-wide on three different shifts with these firefighters.

A roll call vote was taken to amend the Town of Kershaw Fire Rescue contract. The motion Failed 3-3-1. Ayes: Blackmon, Carnes, Harper; Nayes, Graham, Luis, Mosteller; Absent: McGriff

Adjournment

Allen Blackmon moved to adjourn. Seconded by Brian Carnes. A roll call vote was taken. The motion to adjourn Passed 6-0. Ayes: Blackmon, Carnes, Graham, Harper, Luis, Mosteller; Nayes: None; Absent: McGriff.

There being no further business, the special meeting of County Council adjourned at approximately 6:19 p.m.

Respectfully Submitted:

Donna Greene

Donna Greene
Deputy Clerk to Council

Approved by Council on August 14, 2023

Billy Mosteller, Secretary